

Form for registration of Net-Zero Commitments for entities on Net-Zero Portal

A. Registration - Legal Entity / Organization

Field Label	Field Type	Guidance for filling
1. Is CIN available to the Entity?	Dropdown ▼	<i>Please select 'Yes' if the Corporate Identification Number (CIN) is available for the entity or select No</i> ▪ Yes ▪ No
If YES, i.e. CIN is available:		
CIN Number	Numeric	<i>If CIN is available, please enter the CIN number. Click "Verify CIN". Contact details of the entity will be auto-filled.</i>
2. Type of Legal Entity / Organization	Dropdown ▼	<i>Please select from the following dropdown list:</i> ▪ Private Sector ▪ Public Sector Undertaking (PSU) ▪ Government Department / Agency ▪ Non-Governmental Organization (NGO) ▪ Academic / Research Institution ▪ Trust/Society/Association ▪ Others
3. Name of Legal Entity / Organization	Text	<i>Please add the name of the entity/organization</i>
If NO, i.e. CIN is not available:		
PAN Number	Numeric	<i>Please enter the PAN number of the entity/organization If CIN is not available</i>
Other Identification Type	Dropdown ▼	<i>If PAN is also not available, then please select the relevant option from the menu</i> ▪ DDO Code ▪ NGO Darpan ID ▪ UDISE ▪ AISHE ▪ UGC-ACTE Reference Number ▪ Trust/Society/Association Number ▪ Others

Other Identification Number	Numeric	Please enter the number as selected type of identification
4. Is your Net Zero target applicable to the whole group / individual company/subsidiary?	Dropdown ▼	If the Net-zero target is applicable to the whole company, please select Group or individual vertical or unit, then select the second option ▪ Group ▪ Individual Company / Subsidiary
5. Contact details		
Contact Person	Text	Please provide the name of the contact person
Email	Text	Please provide the e-mail ID of the contact person
Password	Alphanumeric	The password must be at least 8 characters, including one uppercase letter, one numeric character, and one special character. Please refer to the policy in FAQs for further guidance.
Confirm Password	Alphanumeric	Confirm Password must match the entered password
Mobile Number	Numeric	Please provide the mobile number of the contact person
Landline Number	Numeric	Please provide the LL number, if any of the contact persons
Entity Correspondence Address	Text	Please provide a complete address for the correspondence in the future.

B. Profile of Entity

Field Label	Field Type	Remarks (If any)
a) Name of Legal Entity	Auto filled	<i>It will fetch directly from registration</i>
b) Type of Legal Entity	Auto filled	<i>It will fetch directly from registration</i>
c) Sectors	Dropdown	<i>Please select the sector in which the entity or organization's activity belongs from the dropdown list:</i> ▪ <i>Energy</i> ▪ <i>Transportation</i> ▪ <i>Industry</i> ▪ <i>Retail and E-commerce</i> ▪ <i>Services</i> ▪ <i>Infrastructure</i> ▪ <i>Forest & Agriculture</i> ▪ <i>Others</i> Note: You can select multiple sectors and business activities that the entity is working on <i>In case of "Other", please specify</i>
d) Business Activities	Dropdown	<i>Based on the 'sector' selected in the above field, please select the related business activity of that sector from the dropdown list:</i> Energy ▪ Thermal Power (Coal, Gas, etc.) ▪ Renewable Energy (Solar, Wind, Small Hydro, Biomass) ▪ Large Hydro ▪ Nuclear Power ▪ Transmission ▪ Electric Utilities ▪ Other Energy Sectors (specify) Transportation ▪ Road Transport ▪ Civil Aviation ▪ Rail Transport ▪ Navigation ▪ Other Transportation Sectors (specify) Industry ▪ Construction & Building Materials ▪ Metallurgical

- Mining
- Oil & Gas
- Manufacturing & Equipment
- Consumer Products
- Electronics & Electrical Equipment
- Food Processing & Beverage
- Chemicals
- Renewable Energy Equipment
- Biotech, Healthcare & Pharmaceuticals
- Textiles & Apparel
- Other Industry (specify)

Retail & E-commerce

- Retail Activities
- E-commerce Activities
- Other Retail and E-commerce Activities (specify)

Services

- Information Technology
- Finance & Consulting
- Healthcare & Institutions
- Education & Institutions
- Municipal & Urban Governance
- Commercial & Consumer
- Industrial Support
- Media, Telecommunications & Data
- Web & Marketing
- Print & Publishing
- Specialized Professional
- Hospitality & Airport
- Other Services (specify)

Infrastructure

- Construction & Engineering
- Real Estate Development
- Urban Infrastructure
- Transportation Infrastructure
- Utility Networks
- Other Infrastructure Sectors (specify)

Forest & Agriculture

- Forest Land Management
- Agriculture
- Soil & Land Restoration
- Livestock & Dairy
- Fisheries & Marine Products
- Horticulture
- Other Forest & Agriculture Sectors (specify)

Others

Please specify
Note: Please select “others” in case the business activities do not fall in any of the above-specified activities)

Company Logo

Choose File

The file shall be in .png (Optional)

C. Net Zero Commitment

Field Label	Field Type	Remarks
a) Year of Declaration of Net Zero Commitment	Dropdown	Please select the declaration year in which the organization declared net zero from the dropdown list (Option available from 2015 to the current year)
b) Net Zero Target Year	Dropdown	Please select the net zero target year of the organization from the dropdown list (Option available from 2020 to 2070)
c) Intermittent Targets	Dropdown	In case the entity has declared intermittent targets, if any, then select YES: - Yes - No
i. Year of achievement of Intermittent Targets	Numeric	In case there are no intermittent targets, the following fields will be disabled. In case there are intermittent targets, please mention the year
ii. Proposed Intermittent Target (%)	Percent	Mention the proposed intermittent target in percent
Note: If there are multiple intermittent targets, please select ‘+’ button and add the year and proposed achievement		
d) Whether the Entity/ Organization is Registered on any Other Platform(s)?	Dropdown	Please select Yes in case the entity has already registered in any other platforms like UNFCCC or SBTi. - Yes - No

If yes, Platform Selection

If the entity is registered on other platforms, please check the boxes indicating the platform on which it is registered. Multiple boxes (options) can be checked:

- ☐ SBTi
- ☐ UNFCCC
- ☐ Others

If 'other' is selected, please specify

D. Baseline Information

Field Label	Field Type	Remarks
(A) Baseline		
a) Baseline Year	Dropdown ▼	Please select Financial or Calendar based on the data for the period available with the entities for reporting. - Financial year - Calendar year
b) Scope Covered	☐ Scope 1 & 2 ☐ Scope 1, 2 & 3	Please check either Scope-1&2 or all three based on the coverage of net-zero of the entities: - Scope 1 & 2 - Scope 1, 2 & 3
i. Scope 1 Emissions		
Absolute Emissions (Tonnes of CO₂eq.)	Numeric	Scope 1 Emissions are direct emissions from owned/controlled sources Please specify the emissions for the mentioned year
Details of Activities Included	Text	Please mention the details of the activities included in Scope 1 emissions For multiple activities, please click '+' and mention the activities' details
ii. Scope 2 Emissions		
Scope 2 Emissions are indirect emissions from purchased energy		

- Absolute Emissions (Tonnes of CO₂eq.)

Numeric

Please specify the emissions for the mentioned year

- Details of Activities Included

Text

Please mention the details of the activities included in Scope 2 emissions

For multiple activities, please click '+' and mention the activities' details

iii. Scope 3 Emissions

Scope 3 Emissions are Other indirect emissions across the value chain

- Absolute Emissions (Tonnes of CO₂eq.)

Numeric

Please specify the emissions for the mentioned year

- Details of Activities Included

Text

Please mention the details of the activities included in Scope 3 emissions

For multiple activities, please click '+' and mention the activities' details

- c) Total Emissions (Tonnes of CO₂eq)

Auto Filled

The total emissions field will be auto-filled based on the information specified above

- d) Methodology Used

Dropdown ▼

Based on the methodology used, please select from the following dropdown list:

- GHG Protocol
- ISO 14064-1
- IPCC
- India GHG Program
- Others (Specify)

(B) Verification Summary

Verification Type

Dropdown ▼

Based on the type of verification, please select from the following dropdown

- Internal Verification
- External/Third Party Verification

Date of Verification

Calendar ■

The date should be in the format: DD-MM-YYYY

Paste the link for the source of information

Text

Mention the link to the source, if any

E. Strategy Covered

Field Label	Field Type	Remarks
(A) Mitigation Measures (within the premises)		
(a) Clean Energy		
i. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions targeted for reduction in the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities
(b) Energy Efficiency		
i. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions targeted for reduction in the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities
(c) Green Building		
i. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions targeted for reduction in the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities
(d) Green Mobility		
i. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions for the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities
(e) Resource Efficiency		
i. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions for the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities
(f) Green Belt		
i. Details of Green Belt/Plantation	Text	Specify the mitigation action taken

ii. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions targeted for reduction in the mentioned year
iii. Details of Activities Proposed	Text	Please mention the detail of the activities
(g) Offset measures (within the premises)		
i. Type of Measures	Text	Please mention the type of offset measures taken
ii. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions targeted for reduction in the mentioned year
iii. Details of Activities Proposed	Text	Please mention the detail of the activities
(B) Offset Mitigation Measures (outside the premises)		
1. Carbon Credit Mechanism		
i. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions targeted for reduction in the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities included
2. Other Offset Measures		
i. Please Specify	Text	Please specify if any offset measures are taken
ii. Mitigation Potential (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions targeted for reduction in the mentioned year
iii. Details of Activities Proposed	Text	Please mention the detail of the activities included
(C) Achievements Towards Net Zero	Auto fill	Values will be auto-filled in the table

F. Progress

Field Label	Field Type	Option (If any)
(A) Select Year of Reporting	Dropdown ▼	Please select the year of reporting from the dropdown list (Option available from the year 2020 till the year 2070)
(a) Scope 1 Progress		
i. Emission Reduction (Mitigation) (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions reduction for the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities included
(b) Scope 2 Progress		
i. Emission Reduction (Mitigation) (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions reduction for the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities included
(c) Scope 3 Progress		
i. Emission Reduction (Mitigation) (Tonnes of CO ₂ eq.)	Numeric	Please specify the emissions reduction for the mentioned year
ii. Details of Activities Proposed	Text	Please mention the detail of the activities included
(B) Net Zero Plan	Auto-filled	This table will be auto-filled based on the information provided above
(C) Impact Metrics	Auto-filled	This table will be auto-filled based on the information provided above
Supporting Document	Choose File	This is an optional field. In case there is any supporting document, please upload it here in PDF format
Any Other Information	Text	Mention any other information, if any

Frequently Asked Questions (Field Explanations)

A. Registration

1. What is an entity?

For the purpose of the Net Zero Portal, an “entity” refers to any company, organization, institution, government department, statutory body, authority, or any other legal or administrative unit that undertakes operations or activities and is eligible to register on the portal.

2. What is "Type of Legal Entity / Organization"?

The legal structure under which the entity operates. For e.g., Private Limited Company, Public Limited Company, LLP (Limited Liability Partnership), Partnership, Trust.

3. What is CIN?

CIN (Corporate Identification Number) is issued by the Registrar of Companies in India. It serves as a legal identifier to ensure legitimacy, compliance with regulatory standards (e.g., MCA), transparency, and fraud prevention by tracking corporate activities and financial filings.

Two cases are:

Case 1: If the entity confirms that a **CIN is available**, the **CIN number must be provided**. In this case, no additional identification details are required.

Case 2: If the entity confirms that a **CIN is unavailable**, the user can enter the PAN number. **If the PAN number is unavailable**, the user must provide an alternative identification by selecting an Other Identification Type and entering the corresponding Identification Number.

Below are the options for Other Identification Type:

DDO Code – *Drawing and Disbursing Officer Code*

NGO Darpan ID – *Non-Governmental Organization Darpan Identification Number*

UDISE – *Unified District Information System for Education*

AISHE – *All India Survey on Higher Education*

UGC-AICTE Reference Number – *University Grants Commission / All India Council for Technical Education Reference Number*

Trust / Society / Association Number – *Registration Number issued under applicable Trust, Society, or Association laws*

Others – *Any other officially issued identification number not covered above*

4. Is your Net Zero target applicable to the whole group / individual company/subsidiary?

Case 1: If “Group” is selected, the Net Zero commitment is considered to apply to the entire group, covering all associated entities. No further details are required in this case.

Case 2: If “Individual Company / Subsidiary” is selected, the Net Zero commitment applies only to an individual vertical or unit. In this case, users must provide the legal name of the relevant entity in a required field.

5. What is the objective of capturing Contact Details?

The Contact Details section is intended to capture the entity's authorized contact and authentication information for system access, official communication, regulatory correspondence, and ongoing engagement.

6. Who should be specified as the Contact Person?

The Contact Person should be an authorized representative of the entity responsible for submissions, compliance, and official communications. This may include a sustainability officer, compliance officer, or any individual duly authorized by the entity.

7. Which Email address should be provided?

The Email address serves as the primary identifier and communication channel, including for login credentials, system notifications, and official correspondence. The email provided must be valid and regularly monitored.

8. What are the requirements for setting a Password?

The Password must be created in accordance with system-defined security requirements. The Confirm Password field must match the Password exactly to ensure accuracy and secure account creation.

Password Policy:

- The password must be at least 8 characters long.
- The Confirm Password field must exactly match the password entered
- It must contain:
 - i. At least one uppercase letter (A–Z)
 - ii. At least one number (0–9)
 - iii. At least one special character (for example: ! @ # \$ % ^ & *)

9. Which Mobile Number should be provided?

The Mobile Number provided should be valid and functional as it will be required for mandatory verification, security, and communication purposes, including alerts, notifications, and account recovery where applicable.

10. Is it mandatory to provide a Landline Number?

No. The Landline Number is optional and may be provided if available.

11. What information should be provided in the Entity Correspondence Address?

The Entity Correspondence Address should be the official address at which the entity can receive formal communications or correspondence.

12. Can Contact Details be modified at a later stage?

Yes. Subject to applicable system controls and authorization, contact details may be updated at a later stage through designated profile or administrative functions.

B. Profile of Entity

13. What does “Sector” refer to, and how do I select the business activity?

This refers to the type of sector in which your company operates. Please select the most appropriate sector from the dropdown list. Based on the sector selected, choose the corresponding business activity from the dropdown list.

C. Net Zero Commitment

14. What is the “Year of Declaration of Net Zero Commitment”?

The Year of Declaration of Net Zero Commitment is the year in which your organization formally commits to achieving Net Zero emissions (e.g., Declared XXX company in the year 2021).

15. What is “Net Zero Target Year”?

This is the year by which your organization aims to achieve Net Zero emissions. You can select any year up to 2070.

16. What are “Intermittent Targets”?

Intermittent (or interim) targets are short- or medium-term milestones set before the final Net Zero year to track progress. (e.g., A company has an intermittent target of 40% by 2030, 60% by 2040, and Net-zero by 2050)

17. What should be entered under “Year of achievement of Intermittent Targets”?

Provide the year by which you aim to achieve the interim milestone, if any (e.g., 2030, 2040). Multiple intermittent targets can be selected.

18. What does “Proposed Intermittent Target (%)” mean?

This refers to the percentage reduction in emissions you plan to achieve by the interim target year compared to the baseline.

19. What does “Registered on other platforms” mean?

Specify whether your organization has already registered its climate commitments on platforms such as SBTi, UNFCCC, or others.

20. Can I select multiple platforms?

Yes. You may select all applicable platforms where your organization is registered.

D. Baseline Information

21. What is a “Baseline Year”?

The baseline year is the reference year against which your emission reductions will be measured.

22. What should be entered in “Baseline Year Type”?

Select the format your organization uses for reporting emissions. This field is to provide the option of both financial year and calendar year reporting. Ensure consistency across all entries.

23. What is Scope 1, Scope 2, and Scope 3 emissions?

- **Scope 1:** Direct emissions from owned/controlled sources
- **Scope 2:** Indirect emissions from purchased energy
- **Scope 3:** Other indirect emissions across the value chain

24. What should I include under “Details of Activities Included”?

Briefly describe emission sources covered under each scope in your business activities.

25. How is “Total Emissions” calculated?

This is auto-calculated based on the emissions entered for Scope 1, 2, and 3.

26. What methodology should I select?

Choose the standard used to calculate emissions (e.g., GHG Protocol, ISO 14064-1). Select “Others” only if none of the listed options apply.

27. Is verification mandatory?

Verification is not mandatory, but is encouraged to improve credibility. You can select internal or external/third-party verification.

28. What should I provide under “Source of Information”?

Provide a link to reports or documents (e.g., sustainability report, disclosures) supporting your emission data.

E. Strategy Covered

Mitigation

29. What should be included under “Mitigation”?

Provide details of planned actions or activities to reduce emissions in the organization, such as:

- Clean energy
- Energy Efficiency
- Green Building
- Green Mobility
- Resource efficiency
- Green Belt
- Offset Measures

30. What is meant by “mitigation measures”?

In climate policy, mitigation measures are technologies, processes or practices that contribute to mitigation, for example, renewable energy technologies, waste minimisation processes, and public transport commuting practices (as per IPCC AR6 WG III).

31. What is meant by “offset (in climate policy)”?

The reduction, avoidance or removal of a unit of greenhouse gas (GHG) emissions by one entity, purchased by another entity to counterbalance a unit of GHG emissions by that other entity. Offsets are commonly subject to rules and environmental integrity criteria intended to ensure that offsets achieve their stated mitigation outcome. Relevant criteria include, but are not limited to, the avoidance of double counting and leakage, use of appropriate baselines, additionality, and permanence or measures to address impermanence (as per IPCC AR6 WG III).

32. What does “Mitigation Potential” mean in this section?

This refers to the amount of emissions expected to be reduced by each strategy (in tonnes of CO₂ equivalent).

33. What is meant by “Activities Proposed”?

Provide a brief and clear description of the activities to indicate how it will contribute to mitigation (e.g., solar installation, EV transition, process optimization).

34. What to include under “Others measures (within the premises)”?

If any additional mitigation strategies are not covered in the listed categories, you can select others and specify the details.

Offset Removals

35. What are “Carbon Credit Mechanisms”?

These are market-based instruments in which organizations intend to offset emissions by purchasing or generating carbon credits.

36. What are “Other Offset Measures”?

These include other offset measures or other removal initiatives not covered under carbon credits.

37. Should offsets replace emission reductions?

Offsets should complement, not replace, direct emission reduction efforts.

F. Progress

38. What is the “Year of Reporting”?

This is the year for which you are reporting your mitigation and progress.

39. What should be reported under “Absolute Emissions Reduction” in Progress?

Provide actual emissions for Scope 1, 2, and 3 for the reporting year, along with key actions undertaken.

40. What kind of information can be added under “Any Other Information”?

You may include additional context such as challenges, assumptions, future plans, or clarifications.

41. Can I update the information after submission?

Yes, however, users are advised to review entries carefully before final submission.

42. What to upload as a supporting document?

This is an optional field. If you have any supporting documents, you may upload them in PDF format here.